

SPECIFIC COLLABORATION AGREEMENT FOR THE EXECUTION OF AN EXTERNAL PRACTICALS PROGRAMME

FOR THE FACULTY/SCHOOL

Mr Pau de Solà-Morales Serra, holder of identity card number _____, director of the School of Architecture, based at Bellissens Campus, Avinguda Universitat, 43204 Reus, as delegated by the rector of the Universitat Rovira i Virgili, with tax identification number Q-935003-A and based at carrer Escorxador s/n – 43003 Tarragona.

Tutor: Núria Salvadó Aragonès

FOR THE COLLABORATING ENTITY

Mr/Ms (legal representative) _____ identity card number _____ In his/her capacity as (position) _____ of the entity _____ with tax identification number _____ whose activity is _____ and based at _____ post code _____ town _____ telephone _____

Company tutor _____ email _____

Both parties recognize that they meet the necessary conditions to sign this agreement in accordance with Royal Decree 1497/1981, of 19 June, modified by Royal Decree 1845/1994, of 9 September and Royal Decree 1493/2011 of 24 October, which regulates the terms and conditions for inclusion in the General Scheme of the Social Security of people who participate in training programs. And they declare that the practicals governed by this agreement are strictly academic in nature.

THE PARTIES AGREE TO THE FOLLOWING

The formalization of this agreement complies with the clauses on the other side of this document and with the following characteristics.

STUDENT

Surname(s) _____ Name _____ Identity card number _____ Date of birth _____ Email _____ Post code _____ Town _____ Address _____ No. _____ Flat, _____ Telephone _____ Course _____ Curriculum _____

DURATION OF THE AGREEMENT Start date _____ End date _____

PRACTICALS TYPE: Curriculars / Extracurriculars

- The duration of this agreement will not exceed 750 hours per academic year. (600 hours in curriculum "Arquitecte 2005")
- The student will receive a minimum hourly payment equivalent to the minimum monthly inter-professional salary divided by 120.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total hours
Morning							(To be completed by the faculty/school)
Afternoon							

Address of practicals _____

Company payment in the form of a study grant _____ euros/euros per hour.

As proof of conformity, we sign this agreement in the place and on the date mention below,

_____, _____ 20 ____

The director of the ETSA

The representative of the collaborating institution

The student

CLAUSES

ONE. The aim of the agreement is to enable students from the School of Architecture of the URV to carry out practicals.

TWO. The practicals will be carried out with the collaborating entity/company at the place of work specified in the agreement.

THREE. The collaborating entity will provide the students with the necessary means to carry out the professional practicals that are the object of this agreement.

FOUR. The collaborating entity will pay, if necessary and by mutual agreement, the quantity specified in the agreement in the form of a bursary or study grant.

FIVE. Students have the following obligations:

1. Students must begin their work experience on the day and in the conditions agreed.
2. Students must inform their academic supervisor or coordinator immediately of any incident that may prevent them from following their work experience programme.
3. Students must carry out their work experience in accordance with the established programme and conditions.
4. Students must respect professional secrecy and under no circumstances must they use or divulge to third parties information about the company or organization, or its activity, which they have had access to during their work experience programme, without the express authorization of the company.
5. Students must present, if required, the reports on their work experience programmes.

SIX. Students have the following rights:

1. Students must be provided with a copy of the agreement.
2. Students have the right to be tutored by a professor from the URV and a member of the company.
3. Students must be given a grade when the work experience is part of the curriculum.
4. Students must be given a certificate which specifies the activity carried out, its duration and, if appropriate, their performance. Independently of the recognition of credits, and in accordance with article 8 of Royal Decree 1479/1981, of 19 June, on programmes of educational cooperation, students can request a certificate that explicitly evaluates them for their work in the company and which indicates the speciality in which they have worked.

SEVEN. The collaborating entity will designate a practicals tutor who will draw up the student's work plan, assist in his/her training and evaluate his/her activity whenever required. The tutor will ensure the safety of the student at the place of work and will inform the faculty/school tutor of any incident that may occur in this regard.

EIGHT. The faculty/school will designate an academic tutor from its teaching staff who, in conjunction with the tutor from the collaborating entity, will monitor the student's practicals to verify the student's progress and to make the final evaluation of the activity using Form H.

NINE. Notwithstanding the academic nature of the practicals, in accordance with Royal Decree 1493/2011, of 24 October, the student will have the status of company employee, will be included in and protected by the General Social Security System but will not be eligible for unemployment payments. The entity that funds the practicals programme will have the status of a company and will be responsible for all rights and obligations regarding the General Social Security Regime. In particular, the entity must register the student with the Social Security before the start of the practicals and pay the corresponding contributions in accordance with the regulations.

TEN. The agreement will terminate automatically at the end of the specified period. Should it be necessary, this agreement may be terminated in writing by mutual agreement between the parties.

ELEVEN. All aspects which are not expressly covered by this agreement will be governed by the current legislation regarding university student practicals, and in particular Royal Decree 1497/1981, of 19 June, modified by Royal Decree 1845/1994, of 9 September, regarding educational cooperation programmes, Royal Decree 1497/1987, of 27 November, regarding common general directives relating to curricula that lead to official certificates that are valid throughout the national territory, the URV's regulations governing external practicals that were approved by the Governing Council on 13 April 2000, and the regulations governing external practicals of the ETSA.